

The Algonquin Association
Special Board of Directors Meeting
October 16, 2017

The meeting was called to order at 3:00 p.m. The following members were present: Glenda Greenhouse, President; Sid Roberts, Vice President; Norman Goldwasser, Treasurer; Don Hammer, Secretary; and Margaret Magnussen, at-large. Staff present: Susan Rodriguez.

The Board discussed the proposed contract with Damuth-Trane for maintenance of the building's HVAC system. On motion made by Hammer, and seconded by Magnussen, the Board unanimously approved a contract with Damuth-Trane for five years, at an initial cost of \$52,344 per year, commencing January 1, 2018, as set forth in the proposal dated September 23, 2017, as revised October 11, 2017, and contingent upon a satisfactory agreement and contract modification to extend the term of the contract by three months, until March 31, 2023.

The Board then discussed the proposed 2018 budget. On motion made by Magnussen, seconded by Roberts, the Board unanimously approved the 2018 budget, a copy of which is attached to these minutes.

There being no other business requiring Board action, on motion made by Hammer, seconded by Goldwasser, the Board voted unanimously to adjourn.

The meeting was adjourned at 4:10 p.m.

Don Hammer, Secretary

Glenda Greenhouse, President